

<b>Meeting Title</b>	<b>Council of Governors</b>		
<b>Date</b>	<b>21 October 2021</b>	<b>Agenda item</b>	<b>CGo.10.21.7</b>

## Chairman's Report

<b>Presented by</b>	Dr Maxwell Mclean, Chairman		
<b>Author</b>	Jacqui Maurice, Head of Corporate Governance		
<b>Governance responsibility</b>	Dr Maxwell Mclean, Chairman		
<b>Purpose of the paper</b>	To provide an update to the Council of Governors on key items since the previous report provided in July 2021		
<b>Action required</b>	To note		
<b>Previously discussed at/informed by</b>	N/A		
<b>Previously approved at:</b>	<b>Committee/Group</b>	<b>Date</b>	

Situation					
<p><b>1. Virtual Public Meetings of the Council of Governors and the Board of Directors</b></p> <p>We have now been meeting remotely for approximately 18 months and whilst the restrictions have eased in our communities, our Trust (as with other Trusts) has determined that restrictions in relation to Covid-19 will remain in place to ensure the safety of our patients, visitors and staff. As such our key meetings for the Council and for our Board will continue virtually until at least January 2022.</p> <p>Recordings of our Council of Governor and our Board of Director meetings are available to watch on YouTube. The links for the meetings are available on the Trust website <a href="#">here</a> for the Board of Directors and <a href="#">here</a> for the Council of Governors.</p> <p>Our next open Board meeting is scheduled to take place on 18 November 2021 and the recording will be uploaded during the week of 22 November.</p>					
<p><b>2. Key items from the Board of Directors held 22 July and 23 September 2021</b></p> <p>There are a number of key items from the two previous Board meetings that I would like to flag for the attention of our Governors. The items and the video times (and length) are included below.</p> <ul style="list-style-type: none"> <li><b>Meeting held 22 July 2021</b></li> </ul> <table border="1"> <tr> <td>Part 1 at 6.03</td><td><b>Getting to know the CBUs: Children's Services (45 mins):</b> This item provides great insights into the work of our Children and Neonatal Clinical Business Unit.</td></tr> <tr> <td>Part 1 at 2.11.46</td><td><b>BTHFT Disability equality video (15 mins):</b> This illuminating video was presented by our guest Nas Bibi, Staff Engagement Officer and Chair of Enable the staff disability network. The video is now in circulation and being used to promote the work of the Enable staff network.</td></tr> </table>		Part 1 at 6.03	<b>Getting to know the CBUs: Children's Services (45 mins):</b> This item provides great insights into the work of our Children and Neonatal Clinical Business Unit.	Part 1 at 2.11.46	<b>BTHFT Disability equality video (15 mins):</b> This illuminating video was presented by our guest Nas Bibi, Staff Engagement Officer and Chair of Enable the staff disability network. The video is now in circulation and being used to promote the work of the Enable staff network.
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Part 1 at 02.46.10	<b>Quality Account 2020/21 (5 mins):</b> The Trust's <a href="#">Quality Account</a> was signed off by the Board of Directors and has been published on the Trust website and on NHS Choices. It is recommended that the Governors read this document and note in particular the priorities for improvement that have been included. In the coming year we will be seeking greater Governor involvement with regard to confirming the improvement priorities.
Part 2 at 09.02	<b>Governance review update (30 mins):</b> A key item discussed by the Board which the Council should take particular note of. The Board approved the disestablishment of the Regulation and Assurance Committee which had been put in place as a temporary measure at the start of the pandemic. The Academies which had also been established in October of 2020 and chaired by Executives would, from September 2021, be chaired by Non-Executive Directors.

• **Meeting held 23 September**

At 01:38:29	<b>Research Activity in the Trust (23 minutes):</b> We now routinely receive reports at Board on research activity. This particular report features the Born in Bradford Project and highlights how important research activity is for healthcare and treatment improvement.
At 02:03:55	<b>Organ donation (25 minutes):</b> During the week of 23 September it was Organ Donation Week. This illuminating presentation delivered by the whole team highlights the exceptional work of the service and the need to encourage as many people as possible to register as organ donors - in particular the encouragement of registrations from members of our ethnic minority communities.
At 03:31:57	<b>Hospital onset COVID-19 infections (12 minutes):</b> This very welcome report provided insights to our Board on the lessons learned from Covid-19 outbreaks and deaths in care at our Trust. The COVID-19 pandemic continues to challenge health and care services, organisations and, all of us as individuals. Understanding how and why this disease spreads has been a key focus at our Trust in order to rapidly and effectively respond to and contain the coronavirus. This report includes the actions our Trust is taking to mitigate the risks related to Covid-19 transmission.

**3. Annual General Meeting and Annual Members Meeting 5pm on Tuesday 12 October 2021**

Our virtual Annual General Meeting (AGM) and Annual Members' Meeting (AMM) went live on 12 October 2021.

A comprehensive suite of videos provide reflections on 2020/21, a year like no other in the history of the NHS. Our members, the public and stakeholders are able to find out more about the work of our Trust, our challenges and achievements during 2020/21, including how we've run our services during the COVID-19 pandemic. Viewers can also hear about our plans for the year ahead.

There are presentations on the Annual Report from Chief Executive, Professor Mel Pickup and on the Annual Accounts by Director of Finance, Matthew Horner. Public Governor and Vice-Chair of the Trust's Council of Governors, David Wilmshurst, delivers the Governors' and Membership

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Report, with input from some of our Governors. Our special guest speaker is Professor Dinesh Saralaya, Respiratory Consultant at the Trust, who has been at the forefront of vaccine and drug trials in the fight against COVID-19 provides our keynote presentation explaining how this work has helped to shape the response world-wide to saving lives.

Members and the public have the opportunity to pose any additional questions by 29 October and answers will be provided on the website by 19 November. Questions can be shared via:

- A video clip through WhatsApp to 07815 712963 or
- email to [membership@bthft.nhs.uk](mailto:membership@bthft.nhs.uk) or
- phone to 01274 364794

We've already had questions submitted ahead of the event, and these are also available to view via our special web page or directly on YouTube [here](#).

Our virtual AGM and AMM is available to view [here](#) and can be watched from anywhere, on any device. I would ask that our Governors share this link via their contacts and networks.

#### **4. Governor Resignation**

It is with regret that Dr Kavitha Nadesalingam, Rheumatology Consultant\Honorary Senior Lecturer will be standing down from her role as Staff Governor Medical & Dental in December 2021. Kavitha has recently taken on the role as Clinical Lead for GIRFT (Getting it Right First Time) within our Trust. Kavitha has expressed her positivity with regard to her time as a Governor and the work she has undertaken with her Governor colleagues which she describes as 'inspiring'. I am sure you will join me in wishing Kavitha all the very best in her new role.

#### **5. Governor Elections**

Our next elections process will launch in January 2022 and close at the end of March 2022. The confirmed scheduled will be published shortly.

We will be seeking to fill a total of 9 seats which cover;

- Keighley (2 seats)
- Bradford East (2 seats)
- Bradford South (1 seat)
- Staff Governor Nursing and Midwifery (1 seat)
- Staff Governor Medical and Dental (1 seat)
- Patient (1 seat)

To support the Governor elections process a dedicated engagement and communications campaign will launch at the end of November 2021. Particular attention will be focussed on Keighley where we have fewer members than our other public membership constituencies.

Governor volunteers are sought to input into the communications campaign for the elections. Please would you confirm your interest by close of Friday 29 October.

I would also like to encourage our Governors to share this information regarding our search for Council members with their community contacts.

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Those interested in standing for election can email [membership@bthft.nhs.uk](mailto:membership@bthft.nhs.uk) to register their details.

## **6. NED Appointment from Leeds School of Medicine**

Further to the approval of the appointment of Professor Janet Hirst, Non-Executive Director at the Council's closed meeting in July, I am pleased to report that I welcomed Janet to her first meeting with the Board of Directors on 23 September. As Governors are aware Janet is the Head of the School of Healthcare and Professor in Maternal Healthcare at the University of Leeds. I am also very pleased to welcome Janet to this her first Council of Governors meeting.

## **7. New Non-Executive Director Appointment**

The Governors Nominations and Remuneration Committee confirmed the appointment schedule for the new Non-Executive Director in July 2021. Shortlisting took place on 21 September 2021. The interviews will be held on 15 October 2021. Prior to interview the candidates are required to meet with our Governor and Stakeholder panel which will then provide feedback to the interview panel. A recommendation regarding the appointment will be considered at the closed Council of Governors meeting on 21 October 2021.

## **8. Key Communications**

All Governors continue to be in receipt of daily updates regarding the Trust's Covid-19 position. I have ensured that other key communications continue to be shared as a matter of course so that you continue to remain in touch with all developments at our Trust. As a reminder, Governors continue to have access to Let's Talk (staff newsletter), the daily Covid-19 global emails to staff (which also include links to the Chief Executive's podcasts and videos). I do hope that you continue to find this of value.

Our latest Trust member communications produced by the Communications team were circulated in August and early October. These are available [here](#). I would like to encourage Governors to ensure that they routinely share our membership communications with their community contacts.

## **9. My quarterly meeting with Governors**

My quarterly meeting with Governors took place virtually on Tuesday 12 October 2021. Outcomes from the meeting will be shared with the Council at the meeting on the 21 October where appropriate.

## **10. Joint Session: Governors and Non-Executive Directors**

Our next session will take place on Thursday 21 October from 2.15pm to 3.15pm (prior to the Council of Governors meeting). Again this will be a virtual session and the outcomes will be reported at the Council of Governors meeting.

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Recommendation/s
The Council of Governors is asked to note the report.